MINUTES OF THE NEW SALEM BOROUGH SPECIAL COUNCIL MEETING
April 28, 2026 at 80 N. Water Street, York New Salem, PA

The Special Council meeting of New Salem Borough in conjunction with the Fire Committee was called to order at 7:00 PM followed by pledge to the flag. In attendance were Council Members **William Baldauf, Peter Partridge, Sue Becker, Joseph Shubert and Michael Messinger and Kate Grafton.** Others in attendance were **Secretary Judy Albright, Mayor Bob Boulden and Zoning & Codes Officer Michael Hammers.** Council Member **George Donavos and Solicitor Courtney Buechler** were absent.

Station 8 Fire Company representatives present were: Brock Brown, Jessica Torres, Mackenzie Stough, David Kibbler and Michelle Brown. Station 12 Fire Company representatives present were: Kevin Baum and Tim Carr.

President Baldauf explained how the meeting will be handled with full attention to the Council and others at the front of the room. There will be no loud talking or disruption without being recognized by the Chair. You will be warned 1 time, 2nd time you will be asked to leave and 3rd time police will be called to remove you. If speaking, your name and address will preface any conversation you may have.

NEW BUSINESS – Pres. Baldauf turned the meeting over to the Fire Committee Chairman, Mike Messinger. Messinger questioned a recent incident involving an EMS call. Messinger was informed that Station 12 had an EMT on scene talking with the victim when Station 8 arrived on scene and then relieved the Station 12 EMT. Station 8 then downgraded the incident from a cardiac arrest. Station 8 Chief indicated this story was incorrect stating they were first on the scene to take charge of the call. Secretary Albright is to check with York County Control for the call and response times to this incident on March 3rd at 2143 hrs.

Much discussion ensued regarding the members of Station 8 and their training for handling of EMS and fire calls. Borough Council at their May 5th meeting will officially send a letter to Station 8 requesting a list of all members and their level of training. Further questioning of Station 8, Chief Brown indicated they have 2 EMT (Joe Shubert & Mike Risuto), 2 EMS in training and 2 EMS in training at HACC. It was later learned they only have 1 EMT, Mike Risuto as Joe Shubert is an EMR. Chief Brown also indicated the State Fire Commission has no state requirements for fire fighter training. Baldauf questioned Chief Brown if their reports are available to Council and Brown reported they are not available to the public. Secretary Albright is to check with the State Fire Commission to check on any requirements for training of fire company members.

Pres. Baldauf regained control of the meeting. Baldauf spoke on the goal of Council is to keep the residents of the borough safe and protected safely by the fire company. Nothing discussed is intended to offend the fire company.

Chief Brown when questioned indicated they have 7 members trained to fight interior fires, 1 exterior and 1 probationary. When asked how many total members in the fire company, he was unable to provide that number. When asked how recruitment is handled, Chief Brown indicated online, word of mouth and flyers. When questioned about the online it was learned that the website is now controlled by someone outside the fire company and they are working to regain control. CPR training was discussed and Council will check with someone who might be able to handle the certification.

The financial question arose. Last year the Fire Company indicated they were looking at Quickbooks for their finances. Partridge sent them an email in September regarding handling and reporting of their finances and his willingness to help them set up the program. Nothing ever came of that email. The person he was dealing with is no longer with the Fire Company. It was noted that Christina Crippen is the Treasurer and Jessica Torres is the Secretary.

Fireworks for a birthday party were then discussed. Baldauf indicated that Chief of Police David Lash stated the state law for fireworks would come in place and there is not enough distance from the proposed site to surrounding home, so fireworks are not possible.

With regard to a grant application the Fire Company is asking the Council to sponsor them in this endeavor. All council agreed they need to present Council with a detailed report of the LSA grant application before they could consider sponsorship. Partridge indicated there is an upcoming webinar on this grant which he will participate and suggested the person in the Fire Company, Jason Snyder, who will be working on the grant also attend. The Fire Company should then have a representative attend the upcoming Council meeting to discuss their position on the grant application.

Mike Hammers was asked to speak on the proposed carnival and the borough's position on closing of roads. He presented an email from Solicitor Buechler who indicated 15 items that would need to be identified in the permit application submitted for satisfaction of a street closure. Those items are:

1. Include identification of event name, organizer, contact information, date(s), time(s), location, and duration of the requested street closure.
2. Detailed event description, including purpose, activities, and estimated attendance.
3. Site plan clearly showing all streets and specific segments requested for closure, including affected intersections.
4. Traffic Control Plan (TCP) that includes:
    - Streets to be closed and exact closure limits
    - Detour routes and signage locations
    - Type and placement of barricades
    - Emergency vehicle access routes
    - Identification of personnel responsible for traffic control (police and/or event staff)
5. Public notification plan describing how affected residents, businesses, and the general public will be informed in advance of the closure.
6. Provide a plan detailing steps to be taken to restore the area following the event, including removal of all traffic control devices and cleanup of the site.
7. Coordination acknowledgment confirming the event will comply with requirements set by police, fire, EMS, public works, and any other applicable agencies.

8. Provide certificate of insurance, as applicable, demonstrating adequate general liability coverage in amounts acceptable to the Borough, naming the Borough as an additional insured.
9. Acknowledgement that the applicant may be required to execute an indemnification agreement and waiver of liability holding the Borough harmless in connection with the street closure and event.
10. Agreement to comply with all Borough ordinances, including but not limited to requirements governing street closures, public safety, and event operations.
11. Understanding that submission of an application does not guarantee approval and that the Borough may require revisions based on safety, access, or operational concerns.
12. Agreement that, if approved, the applicant is responsible for implementation of the Traffic Control Plan, including setup and removal of barricades and signage, unless otherwise directed by the Borough.
13. Agreement to maintain emergency access at all times and to comply with any on-site direction from police or emergency personnel.
14. Agreement that the Borough retains the authority to modify, suspend, or terminate the closure if necessary for public safety or emergency access.
15. Acknowledgement that failure to meet any of the above requirements may result in denial or revocation of the street closure request.

After all of these items are addressed in writing, Council can then make a decision on the street closure. The list was provided to Chief Brown.

Public Comment was heard from Troy Herman 4097 Robin Hood Dr. He thanked council for the police placement of the speed device along Robin Hood Dr.

With no further business, the meeting was adjourned at 8:22 PM. Respectfully submitted by Secretary Judy Albright.