

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
December 3, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, December 3, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Harvey E. Thumma Jr
Joseph A. Shubert
Susan P. Barley
Peter E. Partridge
Edward R. Mundorf

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor

ALSO ABSENT:

Jeff Spangler, Holley & Associates

BOROUGH COUNCIL ABSENT:

Kim E. Martin

Public Comment / Visitors

None

Approval of Minutes

November 2019

The Minutes of the Regular Council Meeting held November 12, 2019 were presented to Council for their review. Peter E. Partridge, made a motion, seconded by, Harvey E. Thumma Jr to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided the activity report for the month of November 2019.

Engineer's Report

Nothing additional at this time.

Solicitor's Report

Solicitor Craley updated Council on a draft Franchise Agreement with Comcast. A public hearing will need to be held and will be scheduled for February 2020. Susan P. Barley, made a motion, seconded by Edward R. Mundorf, to authorize Solicitor Craley to prepare the ordinance and advertisement. Motion Carried.

Unfinished Business

Dollar General Land Development Plan

Secretary Shaffer informed Council that the outstanding approvals needed have not yet been received.

Police Service Survey

Secretary Shaffer provided the results from the police presentation and survey. A total of 23 votes were received with 13 votes for Pennsylvania State Police. After discussion, Edward R. Mundorf, made a motion, seconded by Harvey E. Thumma Jr, to 1) dispute the notice of increase for 2020, and 2) provide notification of intent to terminate the contract for police services on April 1, 2020. Motion Carried. Additionally, Edward R. Mundorf, made a motion, seconded by Peter E. Partridge, to authorize Secretary Shaffer to inform the Pennsylvania State Police of the need for services effective April 1, 2020. Motion Carried.

Facebook

Susan P. Barley, made a motion, seconded by Harvey E. Thumma Jr, to authorize Secretary Shaffer to establish a Facebook page for New Salem Borough. Motion Carried.

New Business

Approval of 2020 Budget

Peter E. Partridge, made a motion, seconded by Joseph A. Shubert, to approve the 2020 budget as advertised. Motion Carried.

Approval of Resolution 3-2019 - Setting Real Estate Tax Rate for 2020

Susan P. Barley, made a motion, seconded by Harvey E. Thumma Jr, to approve Resolution 3-2019 which sets the Real Estate Tax Millage for 2020 at 1.25 mills. Motion Carried.

Advertisement 2020 Meeting Schedule

Susan P. Barley, made a motion, seconded by Joseph A. Shubert, to authorize the advertisement of the 2020 meeting schedule as prepared. Motion Carried.

Financial Statement

Period Ending November 30, 2019

Harvey E. Thumma Jr, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$ 55,148.69
PLGIT Checking Account	<u>\$156,141.09</u>
Total General Fund	\$211,289.78

Highway Aid Fund

PLGIT Checking Account	\$ 24,323.23
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 40,447.39
Peoples Bank Sewer Fund	<u>\$265,507.62</u>
Total Sewer Fund	\$305,955.01

Correspondence and Reports

Secretary's Report

Leaf Collection

Secretary Shaffer reminded those in attendance that the upcoming weekend is the final leaf collection for 2019.

Clerk of Courts Distributions

Secretary Shaffer reported to Council a response has been received from the Clerk of Courts with regards to the Borough not receiving any distributions. The Borough is in the system to receive payments when fines are paid.

Radar Speed Signs

Secretary Shaffer informed Council the radar speed signs will be relocated to North and South Main Street.

Zoning & Code Officer

Nothing to report from the month of November.

Mayor's Report

Mayor Lloyd updated Council on the status of the Christmas Decorating Contest.

Committee Reports

None

Around the Table

Nothing additional at this time

At this time, Mayor Lloyd presented Vicki M. Rohrbaugh and Joseph A. Shubert with years of service plaques and thanked them for their service to New Salem Borough.

Hearing no further business, the meeting was adjourned at 8:07 PM until the next Council Meeting on January 6, 2020 at 5:30 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary