

**MINUTES OF NEW SALEM BOROUGH  
COUNCIL MEETING  
January 5, 2021**

The New Salem Borough Council met in Regular Session on Tuesday, December 5, 2021. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Edward R. Mundorf  
Kim E. Martin  
Harvey E. Thumma Jr  
William Baldauf  
Peter E. Partridge  
Cecilia Harvey

**ALSO PRESENT:**

Andrew N. Shaffer, Secretary  
D. Michael Craley, Solicitor  
Clarence R Lloyd, Mayor

**ALSO ABSENT:**

Jeff Spangler, Holley & Associates  
John McLucas, Zoning Officer

**BOROUGH COUNCIL ABSENT:**

Susan P. Barley

**Public Comment / Visitors**

Stephanie Mundorf, Tax Collector, was present to provide Council the tax lien list for 2020. Vice President Baldauf executed the document.

**Approval of Minutes**

**December 2020**

The Minutes of the Regular Council Meeting held December 1, 2020 were presented to Council for their review. Harvey E. Thumma Jr., made a motion, seconded by, Peter E. Partridge, to approve the minutes as presented. Motion Carried.

**Engineer's Report**

Nothing additional at this time.

**Police Report**

Lieutenant Spangler was present to provide a call for service report for 2020 to Council. Mayor Lloyd requested additional speed control, when feasible, along Main and George Streets.

**Solicitor's Report**

Nothing additional at this time.

**Unfinished Business**

**Sewer Billing Services**

Secretary Shaffer updated Council on the agreement with Spring Grove. York Water billed the 1<sup>st</sup> quarter of 2021; therefore, Spring Grove will take over billing for the 2<sup>nd</sup> Quarter.

### Sherwood Forest Curb Replacement

Secretary Shaffer summarized the current status of evaluating the method of replacement. A discussion ensued regarding costs, curb type, selecting areas of higher concern, and length of projects. Council asked that Engineer Spangler work and communicate with the Sidewalk Committee to prepare a report of curbs, their condition, and possible length of projects.

### Borough Secretary Position

Secretary Shaffer prepared a list of tasks and responsibilities to Council. Council discussed the division of duties and the allocation of those duties to Council Committees. Additionally, Council requested that an advertisement for the Secretary Position be posted on the website. William Baldauf, made a motion, seconded by Peter E. Partridge, to authorize advertisement of the vacancy. Motion Carried.

### Sanitary Sewer Collection System Televising Service

William Baldauf, made a motion, seconded by Harvey E. Thumma Jr., to approve the quote from Mr. Rehab for flushing and televising of the entire collection system. Motion Carried.

### **New Business**

Council discussed the possibility of obtaining internet service for the Borough Building. President Mundorf will contact both Verizon and Comcast to obtain pricing.

### **Financial Statement**

#### Period Ending December 31, 2020

Peter E. Partridge, made a motion, seconded by William Baldauf, to approve the financial statement as presented. Motion Carried.

#### General Fund

Peoples Bank Savings Account	\$131,656.77
PLGIT Checking Account	<u>\$131,651.32</u>
Total General Fund	\$265,308.09

#### Highway Aid Fund

PLGIT Checking Account	\$ 35,975.27
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#### Sewer Fund

PLGIT Sewer Construction Fund	\$ 37,567.56
Peoples Bank Sewer Fund	<u>\$135,437.02</u>
Total Sewer Fund	\$173,004.58

Additionally, Council reviewed the 2020 Year End Financial Reports as provided by Secretary Shaffer.

## **Correspondence and Reports**

### Secretary's Report

#### **Traffic Calming - Radar Speed Signs**

Secretary Shaffer provided Council with radar speed sign data for both directions of Forry Street. Council requested that both radar speed signs be relocated to East and West George Street. A discussion occurred regarding the Fire Company's inability to safely exit the station onto George Street during an emergency. Mayor Lloyd indicated he would contact PennDOT for guidance on signage and the possibility of installing an emergency signal light.

### Zoning & Code Officer

Zoning Officer McLucas provided reports for the month of December.

### Mayor's Report

Mayor Lloyd reported on the tour through the Borough with Santa and the Holiday Decorating Contest.

### Around the Table

The gas station sidewalk and curb ramps were discussed, and it was requested to keep the issue as an old business agenda item.

A concern was raised regarding Tri-Community Ambulance response rate in the Borough.

The Sherwood Forest entrance signs are in need of cleaning, new plants, and mulch. Cecilia Harvey will make a contact.

Hearing no further business, the meeting was adjourned at 9:08 PM until the next Council Meeting on February 2, 2021 at 7:00 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary