

# MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

January 7, 2025 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in a regular session on Tuesday December 3, 2024. The meeting was opened at 7:00 PM by Pres. Martin followed by prayer and pledge to the flag.

## ***COUNCIL MEMBERS PRESENT***

Kim E. Martin, Pres.  
William Baldauf, VP  
Peter Partridge, Pres Pro-tem  
Sue Becker  
Harvey Thumma Jr.  
George Donavos

## ***BOROUGH OFFICIALS PRESENT***

Edward Mundorf, Mayor  
D. Michael Craley, Sol.  
Judy Albright, Sec/Treas.  
Samantha Craley, Asst. Sol.

## ***BOROUGH COUNCIL ABSENT***

Bryan Pugh

## ***BOROUGH OFFICIALS ABSENT***

Michael Hammers, BCO  
David Lipinski, Eng

Note the following abbreviations

“Pres” = Council President

“CM” = Council Member

“ST” = Secretary Treasurer

“Eng”= Engineer

“Sol” = Solicitor

“BCO/ZO” = Building Code/Zoning Officer

**1. Open Meeting** – Pres. Martin recommended anyone recording the meeting should indicate so prior to the start of the meeting. She also reminded everyone that Robert’s Rules of Order will be followed and council and members of the audience need to be recognized by the chair prior to speaking. Erik Myers indicated he would be recording the meeting.

**2. Engineer’s Report** – absent but report filed

a. ADA Ramps – still no approval from PennDot

b. Recommend council start consideration for street work being done this year

CM Thumma indicated there is leakage around one of the storm sewers recently repaired. ST Albright is to contact York Water Co to check for possible leak.

**3. Z&BCO’S Report** – absent but report filed.

Sol. Craley advised that 51 N. Main St. has been sold at Sheriff Sale in December. The new owner is Lakeview Loan Servicing LLC, Coral Gables, Florida. The deed has been recorded on December 30, 2024.

**4. Public Comment**– Bob Boulden – 4125 Robin Hood Dr. congratulated council on a successful year under Pres. Martin’s leadership. He further indicated that he attended the budget meeting where each line item was reviewed. It was stated at that budget meeting that even with the payment to Northern York County Regional Police there would be no tax increase to the residents. He further stated that Mayor Mundorf made statements on social media that the president lied to the residents about no tax increase. He feels the Mayor should make a formal apology to the President regarding his statement. He further stated if you’d like to call me a liar, do it to my face, don’t hide behind the screen and take cheap shots.

## 5. Matters of the Borough

a. Fire – Cf. Tim Beyer of Station 8 indicated they responded to 11 calls in December but only 3 within the borough. Two of those three were medical. The continued training is on hold due to the weather but they will continue with it later.

b. Sewer – ST Albright reported letters were sent to 19 residents regarding their delinquent sewer at year end. She is awaiting a list of updated balances from York Water so liens can be placed against those still delinquent three quarters or more.

c. Highway – nothing

d. Building – ST Albright indicated a quote was received from DS Pest for a yearly contract for the bee problem. The borough paid \$599 last year for service and their maintenance quote is \$567. All council felt we should wait to see if the problem has been corrected prior to entering into a maintenance contract.

e. Police – Chief Lash presented information on the first 7 days of service. There have been 14 calls during this period. Some were domestic regarding a Protection From Abuse order and a neighbor complaint about noise at Sherwood Inn. He further indicated at 1:00 AM an officer found an open garage door on King Richards Ct and contacted the home owner. The Chief further stated the department posts a daily activity log on their website, Facebook, Twitter and LinkedIn. The Chief provided several non emergency phone numbers for residents. Non emergency calls to 9-1-1 should go to 717-854-5571 and vacation checks can be called to 717-292-3647 or complete a form directly on their website.

By charter, each municipality is entitled to 1 representative and 1 alternate. **On a motion by CM Baldauf, seconded by CM Becker and unanimously carried,** CM Donavos is the representative and Pres. Martin is the alternate. They will attend the NYCRPD monthly meetings held on the third Tuesday of each month at 6:00 PM. at the department headquarters, 1445 E. Canal Rd., Dover, PA.

CM Donavos spoke on the “Stop The Bleed” training course. He would be available as a certified instructor and Chief Lash indicated his department has all the equipment that would be needed. On a motion by CM Partridge, seconded by CM Baldauf and unanimously carried, the course will be offered on February 3, 2025 from 6:30 – 8:30 at the New Salem Fire station.

f. Sidewalks – Pres. Martin indicated there were several properties that did not have the snow removed from them. A list will be created and Tyke Shubert will be contacted to clear the walks. The property owners will then be billed and any unpaid bills will be liened by the Solicitor.

g. Personnel – none

Mayor Mundorf brought up the topic of the November meeting date which was approved for the first Tuesday. This conflicts with voting and he, as the Mayor, is required to be at the polls. Most council members felt it was not a problem and **on a motion by CM Becker, seconded by CM Baldauf motion carried, CM Thumma voted no,** the meeting date for November stands.

**7. Approve December 3rd Council Meeting Minutes –** On a motion by CM Partridge, seconded by CM Baldauf and unanimously carried, the minutes were approved.

**8. SOLICITOR’S Report –**

a. Request for Information – The solicitor clarified when the Right to Know form is required in order to release information. After some discussion, on a motion by CM Partridge, seconded by CM Donavos and unanimously carried, members of Council will not be required to complete the official request, however residents and anyone else requesting information will be required to complete the Right to Know Request form.

b. Lori Crone who was injured in the Fire Company accident in July has filed a Worker’s Comp law suit. If anyone on council receives a request for information, they should refer the person to him and he will handle. State Workers Insurance Fund has appointed legal counsel for this suit and their request is that no one discusses the information. Sol. Craley further indicated the fire company may be contacted for information and documentation and they too should then contact Sol. Craley.

c. Sol. Craley presented a draft of a contract with Mike Hammers as the Zoning Enforcement Officer. ST Albright provided each council member with a copy. This should be reviewed for possible action at February meeting.

**9. UNFINISHED BUSINESS**

a. Emergency Management Coordinator – Scott Lackey, EMC for Seven Valleys Borough is willing to be appointed Deputy EMC until such time as Mayor Mundorf is appointed by the Governor and completes his training. There was much discussion on what training is required and Pres. Martin indicated several years ago she completed sections 100 and 700 of the training. Cf. Beyers of Station 8 indicated there is a base radio station in their building along with 2 portable radios. Mayor Mundorf is to contact Genesis Church for use of their facilities if an emergency were to happen. FEMA is in charge of the training and Cf. Beyers indicated the fire station holds membership there and offered their membership for use for certification. On a motion by CM Partridge, seconded by CM Donavos and unanimously carried, Scott Lackey is appointed Deputy EMC until such time as Mayor Mundorf is appointed by the Governor and completes his training.

b. Vacancy Board appointment clarification – Sol. Craley again indicated the purpose of this appointment whereby the person would step in if there were a tie from council and the mayor wasn’t available. He further stated that council can expand this role. After discussion, it was decided to not make any changes.

c. 150<sup>th</sup> Anniversary Celebration Mural – Pres. Martin reported the hardware still has not been received to erect the free banners from the county. She was asking if Council wanted her to continue to get information on the celebration and new mural. She has spoken with Cultural Art Alliance who advised the cost might be \$5000 and they can get a grant for \$2500 and the Borough would need to pay the balance. This amount has been budgeted. The property owner has given permission for the mural to be placed on his building. On a motion by CM Baldauf, seconded by CM Becker and unanimously carried, Pres. Martin is authorized to get more information on the mural.

There was discussion about the Met Ed lights still out in Sherwood Forest II development. There has been no response from Met Ed. Discussion ensued on just replacing the bulbs. A resident also reported the street lights on S. Main are out. CM Thumma is to check with Hagan Electric on replacing the bulbs in Sherwood Forest II and ST Albright is to contact Met Ed regarding the lights out on S. Main St.

## 10. NEW BUSINESS

a. Remove CR Lloyd from Zoning Hearing Board – With the death of Mr. Lloyd, Council is to begin the search for his replacement.

b. Approve Appointed Staff and Other Officials – **On a motion by CM Partridge, seconded by CM Donavos and unanimously carried,** staff and others are appointed as per attached list.

c. Approve 2025 Fee Schedule & compensation to staff – **On a motion by CM Thumma, seconded by CM Becker and unanimously carried** the fee schedule and compensation is approved per attached list.

d. Approve 2025 Committee appointments and Representatives – **on a motion by CM Partridge, seconded by CM Baldauf and unanimously carried,** the attached appointments are approved.

e. Social Media posts by Elected Officials – Sol. Craley and Asst. Sol. Craley attended a training on policy for social media. They have several examples to prepare a possible policy. There was much discussion on who can post to social media platforms. After the discussion, the possibility of shutting Facebook down was suggested and we start a Savvy Citizen page that can be linked to our website and other pertinent websites. **On a motion by CM Baldauf, seconded by CM Partridge and carried (CM Thumma voted no)** Facebook page will be shut down on January 22, 2025 and refer anyone to the Savvy Citizen website for future communications. Pres. Martin will research the Savvy Citizen platform and report back.

CM Baldauf, Partridge and Donavos all agreed that council members need to be more professional in their remarks about other council members. CM Thumma asked why they need to be professional when other Council members do not. Everyone agreed it is time to let this go.

**11. TREASURER’S Report–** **On a motion by CM Partridge, seconded by CM Donavos and unanimously carried,** the treasurer’s report is approved. ST Albright explained the Budget vs Actual yearend report. The bottom line is that actual expenditures were \$10,713.12 over the actual income. However the budget expenditures were \$131,131.00 under the budgeted income.

**12. SECRETARY Report -** During the month she took part in online training for Records Right to Know requests, sent letters to delinquent sewer accounts, started year end reports, and had conversations with title transfer companies regarding new residents moving into the Borough. Our process of the tax collector notifying her when a request for tax certification is received is working nicely. She also suggested that the newsletter be prepared and sent in March and September rather than waiting till the last minute. Orrstown Bank has begun charging fees associated with our Money Market account. Much discussion ensued on this takeover of Peoples Bank and the secretary is authorized to check other banking institutions including credit unions, for possible change in banking services.

CM Thumma left the meeting at 9:25

**13. MAYOR's Report** - No physical report. He did check with Mag. Reilly about non-traffic citations but it would appear they are still difficult to obtain. He also made a correction to the Mayor gmail account where former ST Bahn was receiving a copy of all of his emails.

**14. AROUND THE TABLE** – CM Donavos wished everyone a Happy New Year and much success with the new police services in the Borough. CM Partridge, Baldauf, Becker had nothing to report.

With no further business, the meeting was adjourned at 9:30 P.M. Respectfully submitted by Judy Albright, Secretary-Treasurer.