

# MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

July 1, 2025 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in a regular session on Tuesday July 1, 2025. The meeting was opened at 7:00 PM by Pres. Martin followed by prayer and pledge to the flag.

## ***COUNCIL MEMBERS PRESENT***

Kim E. Martin, Pres.  
William Baldauf, VP  
Peter Partridge, Pres Pro-tem  
Sue Becker  
Harvey Thumma Jr.

## ***BOROUGH OFFICIALS PRESENT***

Edward Mundorf, Mayor  
Judy Albright, Sec/Treas.  
David Lipinski, Eng.

## ***COUNCIL MEMBERS ABSENT***

George Donavos – on deployment  
Bryan Pugh

## ***BOROUGH OFFICIALS ABSENT***

Michael Hammers, BCO/ZO  
Courtney Buechler, Sol.

Note the following abbreviations

“Pres” = Council President

“CM” = Council Member

“ST” = Secretary Treasurer

“Eng” = Engineer

“Sol” = Solicitor

“BCO/ZO” = Building Code/Zoning Officer

**1. Open Meeting** – Pres. Martin introduced Derek Manin for filling in for Sol. Beuchler.

## **2. Engineer’s Report** –

a. ADA Ramps – still awaiting PennDOT approval

b. Bid Awards for Road Work – Eng opened and reviewed the bids. On a motion by CM Thumma, seconded by CM Partridge and unanimously carried, the contract for street reconstruction was awarded to Kinsley Construction, LLC at a cost of \$69,957.50. On a motion by CM Thumma, seconded by CM Partridge and unanimously carried, the contract for materials was awarded to York Materials Group, LLC at a cost of \$32,330.75

Eng. will continue research of roadway sink problem on Sherwood Dr.

## **3. Z&BCO’S Report** – absent but report submitted.

51 N. Main St – Loan Care continuing to clean out home and clean up exterior.

4053 Robin Hood – he is preparing a violation letter for noncompliance of removal of junk, inoperable car on street and expiration of permit for work not complete.

## **4. Public Comment**–

Stephanie Mundorf – 4070 Sherwood Dr –read a prepared statement of her frustration with Council and the Secretary.

## **5. Matters of the Borough**

a. Fire – no report. Pres. Martin indicated York County Control is working on getting the medical call box changed.

b. Sewer – Mayor Mundorf and CM Thumma would like the sewer loan paid down. It was agreed that the solicitor will research for an independent expert to review keeping the savings vs. paying down the sewer loan.

- c. Highway - nothing
- d. Building - nothing
- e. Police – Chief Lash presented the June report. There were 30 calls, 16 traffic stops which resulted in 82.5 hours for the month. This leaves 16 hrs in reserve.
- f. Sidewalks – nothing
- g. Personnel - nothing

**7. Approve June 3rd Council Meeting Minutes** – tabled till next month

**8. Solicitor’s Report** –

a. Resolution 2025-01 is ready for signature which established the new fee schedule. Resolution 2025-02 was signed last month. Resolution 2025-03 was not listed on the agenda and will be ready for signature at the August meeting.

**9. Unfinished Business - None**

**10. New Business- None**

**11. Treasurer’s Report** – On a motion by CM Partridge, seconded by CM Baldauf and unanimously carried, the report is approved as presented.

NEW SALEM BOROUGH BALANCE SHEET AS OF JUNE 27, 2025

**GENERAL FUND**

Orrstown Money Market	\$ 16,385.73
PLGIT Checking	173,013.19
PLGIT Prime Savings	318,320.20
<b>TOTAL GENERAL FUNDS</b>	<b>\$507,719.12</b>

**HIGHWAY FUND**

PLGIT Checking	22,283.63
PLGIT Prime Savings	9,387.97
<b>TOTAL HIGHWAY FUNDS</b>	<b>\$ 31,671.60</b>

**SEWER FUND**

PLGIT Construction	11,952.49
PLGIT Prime Savings	294,108.63
Orrstown Sewer Fund	6,258.88
<b>TOTAL SEWER FUNDS</b>	<b>\$312,320.00</b>

**TOTAL CURRENT ASSETS** **\$851,710.72**

**12. Secretary’s Report** – provided for review.

**13. Mayor’s Report** - read his prepared Code of Conduct statement. Also noted he has completed 10% of the required EMC training.

**14. Around the Table** – nothing from anyone.

With no further business, the meeting was adjourned at 8:55 P.M. Respectfully submitted by Judy Albright, Secretary-Treasurer.

Minutes are now being shortened to only include reports, public comment name and subject, action taken by council and subsequent motions.