

**NEW SALEM BOROUGH
COUNCIL MEETING MINUTES
July 6th, 2021 @ 7:00 pm**

<u>BOROUGH COUNCIL PRESENT</u>	<u>ALSO PRESENT</u>
Edward Mundorf	Clarence R. Lloyd, Mayor
William Baldauf	D. Michael Craley, Solicitor
Peter Partridge	Connie Wentz, Secretary
Kim Martin	
Susan Barley	<u>Public Present</u>
Cecilia Harvey	Jeff Koons
Harvey Thumma	M/M Steve Gantz
	Fire Co
	Todd Manger

The New Salem Borough Council met in Regular Session on Tuesday July 6, 2021. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00pm.

Public Comments/Visitors-

- Resident Steve Gantz regarding 112 South Main St Rear. House is now for sale, Pending sale, would like a house number to make it official. Asking the council to assign it a new number to make it official. Kim makes **motion** to permit Steve Gantz to change 112 rear to 114 South Main St, Pete seconds, motion carried. Connie to write letter grants address change.
- Fire Co gave monthly report. Report was sent in email. Not much changed, a few more fire volunteers. Discussion of vacating alley ways, putting up gates. Solicitor suggests an Ordinance be drawn for gates. Susan makes **motion**, Pete seconds for Solicitor to prepare Ordinance regarding closure of alley way for fire truck right of way, Motion carries. Second payment for insurance is \$11,306- Kim **motions** to pay 2nd payment, Pete seconds, motions carries. Connie will send check.

Approval of Minutes-

June 1st 2021 meeting minutes were reviewed motioned to approve minutes. Susan **motions**, Pete seconds, **motion carried.**

Zoning & Code Enforcement-

Ed discussed John McLucas report.

Engineer's report-

-Call to get update

Solicitor's Report-

- Intergovernmental Cooperation Agreement Resolution 01-2021. Intergovernmental with Jefferson. Susan **motions** to accept, Harvey seconds, **motion carried.**
- Rental Contract is drawn up and ready to use
- Road cut up permit- Costs included. Pete **motion** to accept, Bill accepts, **motion carried.**

- Zoning Hearing Board: 3-member board- see if Cheryl would like to stay on.
- Last month payment agreements were accepted, and signatures are ready.

Unfinished Business-

Sewer- A few people still not responded. Addresses came back with improper addresses. Return to sender, or unclaimed. Mr. Todd Manger -Present- 130 W George St- lived here 4 years, never received a sewer bill. Sewer bill reached over \$2700. Harvey **motions** to come up with payment plan and remove penalty, Pete seconds, **motion carried.** \$300 a quarter in additional. Email sent to tax collector with updated information.

New Business-

- Adding Kim Hackett, Manager of Spring Grove Borough to Sewer Accounts, makes a smooth transition for monies to be deposited into the account. Harvey **motions** to add Kim Hackett to Sewer Acct for Deposit only, Pete second, **motion carried.**
- Communication with Secretary- one point of contact. Response in a timely manner. Appoint a lead person, to discuss items with secretary.
- Termination of Zoning Officer with 45 day notice- Aug 20th, 2021. Jeff Kuhns does not have BCOs; Transition period, John to continue to current matters, Jeff to pick up new business. Jeff Kuhns effective July 6, 2021. For 6 months- Susan **motions**, Pete seconds, **motion carried.** \$25/hr Verify with Spring Grove to continue BCO's
- Code Lists Updates
- Donation to Fire Co for equipment- \$4,000 a set- pending financial statements.
- Remove some rocks around entrance, what to do about damages.

Financial Statements & Approval

- Pete had sent email given comparison of last year vs this year. Moving forward to give financial reports starting with previous months

Correspondence & Reports- None

Secretary Report-

Motion for Resolution for Intergovernmental Cooperation Agreement. Pete **motions**, Susan seconds, **motion carried.**

- Pete **motions** for Connie to purchase Quickbooks payroll, Harvey seconds, motion passed.
- Make financial reports for the rears based on calendar, Pete **motions**, Bill seconds, **motion carried.**

Committee Report-

- Sidewalk- Bill will call Columbia Gas
- Building Report-
- Highway-
- Sewer-

Police Report- CR gives report.

Mayor's Report-

- 2 accidents at traffic square
- Lions club will paint building
- Will be resigning in December

Around the table:

- Susan: Compensate Cheryl for consulting, \$500 for March until now. Susan **motions**, Bill seconds, **motion carried**. \$250 Sewer/\$250 General. Keep track of times with her, times moving forward get approved.

Meeting adjourned 10:15 pm until next meetings on Aug 3rd 2021 @ 7:00 pm.

Executive Session regarding Secretary Connie Wentz to begin approx 10:20 pm.