

MINUTES OF THE NEW SALEM BOROUGH COUNCIL MEETING

June 4, 2024 at 80 N. Water Street, York New Salem, PA

The New Salem Borough Council met in regular session on Tuesday, June 4, 2024. The meeting was called to order at 7:00 PM by President Martin who led those in attendance with the Pledge of Allegiance to the flag.

COUNCIL MEMBERS PRESENT

Kim Martin, Pres
William Baldauf, VP
Peter Partridge, Pres Pro-tem
Sue Becker
Harvey Thumma Jr.
Bryan Pugh

BOROUGH OFFICIALS PRESENT

Edward Mundorf, Mayor
Jeff Koons, Z&CEO
D. Michael Craley, Sol.
Samantha Craley, Asst. Sol.
David Lipinski, Eng.
Judy Albright, Sec/Treas

COUNCIL MEMBERS ABSENT

George K. Donavos

BOROUGH OFFICIALS ABSENT

Michael Hammers, BCO

Note the following abbreviations

“CP” = Council President “CM” = Council Member “ST” = Secretary Treasurer
“Eng”= Engineer “Sol” = Solicitor “BCO” = Building Code Officer
“Z&CEO” = Zoning & Code Enforcement Officer

1. Engineer’s Report – His report included the following information. ADA ramps are being installed at the Sunoco Station. Contractor is awaiting PennDOT response on required slope as they are hopeful the approval will be forthcoming. If not, the curb can be shaved to make the required slope.

The successful bidder for the road work, Kinsley Construction, is planning to start the work on N. Water St. on Monday, June 10, 2024. They will need to run drainage equipment around the clock for possibly two weeks to prepare for the project.

2. Z&CEO Report - There was only permit issued during May and that is for reconstruction on the property on 49 S. Main with major fire damage.

Freyman – 105 W George St.- no change bank in possession of home.

Lopez – 51 N Main St – Household garbage comes and goes. Sheriff sale scheduled for August, 2024. Asst. Solicitor Craley indicated the mortgage holder for the property has been attempting to serve Mr. Lopez with formal complaints without success. They have now exhausted all attempts for service and are now permitted to post the property and hopefully get response for the sale of the property. ST Albright is to contact Tyke Schubert and have him meet with Z&CEO Koons to bring the property into compliance. His charges are to be forwarded to Sol. Craley for liening of the property.

Beckman – 286 N. Main – conception plan postponed until June 25, 2024 planning commission meeting.

Nguyen – 40 S Main St – grass and weeds violation – has been completed

Kunkle – 341 N. Main St – junk and burning ordinance violations – compliance by June 10th.

Z&CEO Koons reminded Council of their last year's decision for a wage increase yearly. Pres. Martin indicated employee reviews may be forthcoming and any increases will be discussed at budget time and take effect at the beginning of each year.

Council questioned if permits were required of Columbia Gas and York Water Co for cuts into Robinhood Dr. Z&CEO Koons indicated he will check into it.

3. BCO Report – Absent no report

4. Committee Meeting Recommendations/Discussions

a. Fire Committee – recommend contract be drafted with Seven Valleys Fire Co and determine compensation. The committee is recommending a contract draft be prepared by Sol. Craley with Seven Valleys Fire Co to provide coverage in New Salem Borough. Much discussion ensued with CM Thumma who feels before we contract with Seven Valleys Fire Co that we ask for the same financial information as was requested of the New Salem Fire Co.

Pres. Martin called Point of Order.. indicating that it doesn't matter who makes a motion, it is up to the entire Council to approve or deny a motion. No one Council member controls any decisions made by the full authority of the entire Council. A second layer of conversation is that decisions are made for the safety of the Borough and all decisions are made as a group.

Mayor Mundorf reported he contacted York County Control 911 for the call box report and received such a report. He added a second layer of response to New Salem Fire Co for all calls so that there is coverage on any calls within the Borough from Seven Valleys Fire Co and North Codorus Twp Fire Co.

Sol. Craley indicated the main reasons for having a contract for fire service is liability and to recognize chain of command. Even if a contract is in place with another Fire Co there will be provisions within the contract for any additional contracts to be created and changes to be made to the contract.

Seven Valleys Fire Co officers, Blaine Gruver as 1st Asst. Fire Chief, Albert Barshinger, Chief and Scott Lackey 2nd Asst. Chief were in attendance and indicated they would be interested in a contract with New Salem Borough to provide fire services. At present they receive about \$5600 per year from Seven Valleys Borough as a donation. They would be willing to work with New Salem Borough and the New Salem Fire Co to keep a good working relationship between the fire companies.

On a motion by CM Partridge, seconded by CM Becker and unanimously carried, the solicitor is directed to prepare a draft contract with Seven Valleys Fire Co for fire services with a monetary amount of \$500 to be paid quarterly and a clause to revisit the donation at year's end. Sol. Craley reminded all Council members this is only a draft and can be changed prior to adoption.,

Pres. Martin is asking all committees if they have any business to address at that month's Committee Meeting night to make it known at the end of their discussions. Fire Company committee indicated they would like to be on the June meeting agenda.

b. Sewer Committee – recommend a bid package be prepared to obtain a preliminary value of the system. Sol Craley indicated the system can only be sold at auction or sealed bids. Since Council is only searching for a value of the system, he recommends this go back to the Committee for further discussion. He will check with surrounding municipalities who have sold their systems for any information that may help the Committee. They will be placed on the Committee Meeting agenda.

c. Highway – Update on traffic calming devices and historical marker repair. CM Partridge updated everyone on the placing of the diamond signs on the bottom of speed limit signs and also the installation of the new radar signing on north and south Main Streets which are moving forward.

The historical marker on W. George St. is ready to be installed and several members of Council will work on getting it back in place within a week or two.

d. Building – Update on roof repair and safety cameras. CM Thumma reported after checking the roof several times it would appear the water infiltration is from the door and not the roof. He will continue checking. With regard to the safety cameras, Mayor Mundorf is continuing to research the purchase and recommends this be deferred to Committee in June for further discussion. Pres. Martin reminded him that at a previous meeting \$500 was approved for the purchase of these cameras.

e. Police Committee – Committee chair Baldauf recommended this be deferred back to Committee for further evaluation of police time purchase. He is requesting information on previous agreements with West Manchester Twp for police protection and the number of incidents within the borough on any given month. CM Partridge will furnish the West Manchester Twp agreement to him.

f. Sidewalks – CM Pugh and CM Baldauf will begin checking sidewalks throughout the borough and report back to the committee with their findings. Sidewalk committee should be on the June agenda.

5. Public Comment – Bob Boulden, 4125 Robinhood Dr. questioned the Boards decision to have Seven Valleys Fire Co provide fire protection when North Codorus Twp Fire Co is closer, has more equipment and more EMT personnel and better equipped to handle calls. Sol. Craley indicated the motion was not for Seven Valleys Fire Co to take over but only a draft for Council and the Committee to review.

Resident Mike Messinger spoke on the ISO ratings for fire companies which can affect the cost of a homeowner's insurance policy. He is going to check with his own insurance company for clarification.

6. Approval of May 7 council minutes and May 28 committee meeting minutes. On a motion by CM Partridge, seconded by CM Baldauf, and unanimously carried the minutes were approved with the correction of a middle initial for CM Baldauf.

7. Solicitor Report – All items are covered elsewhere on the agenda.

8. Unfinished Business

a. New Ordinance for adoption (secondary kitchen in single family dwelling) – This will be tabled until next meeting as planning commission will review it at their June 25th meeting.

b. C.M. High – traffic signal maintenance agreement addendum – Sol. Craley has spoken with the Windsor Twp. Manager who is working on revisions to this addendum. ST Albright is to contact the manager for updates.

9. New Business

a. Lions Club painting of borough meeting room. ST Albright to check with them.

10. Treasurer's Report on a motion by CM Partridge, seconded by CM Becker and unanimously carried the May financial reports were approved.

11. Secretary Report – 1 EMS call for April, YCBA summer meeting June 27th, will need RSVP by June 20th, received delinquent sewer list today from York Water Co will be working on it, SWIF audit completed, no problems, 2023 audit not completed yet from Kochenour, Earnest, Smyser & Burg.

12. Mayor's Report – received financial information from New Salem Fire Co but will need to review it. Continue working on a welcome packet, York County Control for call data, contact C.R.Lloyd our EMA person to check for information and working with Pres. Martin on website operation.

13. Police Activity Report – provided last month for year to date – add to committee reports in future.

14. Around the table – CM Baldauf indicated a resident questioned him about planning a large block party. They would need to block off a street and it was suggested possible locations as the new section of Sherwood Forest, Sherwood Forest sediment pond lot, or any other dead end street. Pres. Martin indicated this might be a good item for the 150th Anniversary of the Borough. More information to be discussed later.

With no further business, the meeting was adjourned at 9:05 PM

Respectfully submitted by Judy Albright, Secretary-Treasurer