

**NEW SALEM BOROUGH
COUNCIL MEETING MINUTES
March 2, 2021 @ 7:00 pm**

| <u>BOROUGH COUNCIL PRESENT</u> | <u>ALSO PRESENT</u> |
|---------------------------------------|----------------------------------|
| Edward Mundorf | Clarence R. Lloyd, Mayor |
| William Baldauf | D. Michael Craley, Solicitor |
| Peter Partridge | Connie Wentz, Secretary |
| Kim Martin | John McLucas, Zoning Officer |
| Susan Barley | Stephanie Mundorf, Tax Collector |
| | |
| <u>BOROUGH COUNCIL ABSENT</u> | <u>ALSO ABSENT</u> |
| Harvey Thumma | |
| Cecilia Harvey | |

The New Salem Borough Council met in Regular Session on Tuesday March 2, 2021. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00pm.

Public Comments/Visitors-

Resident Tony Campsi- Scarlet Dr (Sherwood 2) inquiring about finishing roadwork on his road constantly being damaged-find out developer to discuss.

Fire Co: New Engine expected to back in. Call volume down. Share Facebook events. Would like to ask for volunteers in newsletter. Is hosting Fire Convention this year, would like to host parade through Sherwood Forest- Aug 21st. Missed state grants due to poorly ran prior staff, so in need of funds for gear.

Stephanie Mundorf- Tax Collector- Asking if council would like certs for property that is going up for sale. Solicitor advises to tell them to just contact Spring Grove Boro to obtain past due bills. Suggests yard sale be a set date every year.

Approval of Minutes- February 2, 2021 meeting minutes were reviewed. Councilmember Partridge motioned to approve minutes, Councilmember Barley second. Motion carried. With addition of approval of financial statement and adjourned at 9:55pm

Engineer's report-

Zoning Officer- John McLucas gives report. Concern of who to contact when there is a concern. Contact Hersch Concepts about possible contract, Bill to contact to discuss, and Forbes. Was told to would like detailed billing.

Susan makes a motion to send letter, Kim second, for Sunoco to move forward with sidewalk repairs. Motion carried.

Mayors Report- March 20TH 9am to 12pm at North Codorus Township Building. Emergency training seminar. Would like to have council, fire, all personnel attend. Learn what happens during disaster. -What to do with filing cabinets.

Committee Report-

Building Report- Kim to clean up around building
Highway- No report
Website- New information updated
Sewer- Information added below.

Planning Commission- Kim provides New Salem Borough Planning Commission Summary notes. John McLucas suggests update comprehensive plan.

Police Report- No report given.

Solicitor's Report - Update of Sherwood Forest- Scarlet Dr. Update of Forbes property on Zoning, multi-use property.

Sewer connections, properties that are not being billed. Amounts that need owed, send bill to owners, and set up payments minus fees and penalties- discuss option for repayment. Kim and Pete to go to owners' homes to discuss the issues, and present options. Will work on letters that need to go to ones that will be lien.

Sherwood Forest Curb Replacement- Bill discussed with Jeff about curb that need repaired based off severity of damages. Presented list of sidewalks sinking and crumbling.

Contact John McLucas about trailer house driveway stone runoff a few houses up from Sunoco.

Sewer Televising System- check into update on when that is happening.

Unfinished Business-

New Business-

Sewer bill to be paid thru Spring Grove office.

Safety issue- put in newsletter of please wear bright clothing or walk on sidewalks.

Newsletter- yard sale April 22, 23, 24 8-4, fire dept, street cleaning, burning time, election dates for May, positions, elections

Record scanning- Pete investigated various record conversion companies, who came and looked at our records, presented us a list of price list.

Bill presented signs pricing for yard sales. Kim made motion, to purchase 4 signs, Pete second. Motion carried.

Look into software other than Quickbooks, for payroll. Susan motion to purchase Quickbook account, Bill second. Motion carried.

Pete moves to accepts financial statement, Kim second. Motion carried.

Removing Andrew Shaffer, and all previous persons on all Peoples Bank accounts for New Salem Borough. A motion was made by Kim, and second by Bill. Motion carried.

A motion was made, seconded, and approved to grant the following Borough officials signatures authority for all New Salem Bourgh accounts with Peoples Bank:

Edward R. Mundorf- Borough Council President

William Baldauf- Borough Council Vice President

Connie Wentz- Borough Secretary/Treasurer

Around the table: All residents should be enforced with same consistency when comes to ordinances.

Meeting adjourned 10:43pm until next meeting on April 6th