

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
March 5, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, March 5, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Harvey E. Thumma Jr
Edward R. Mundorf
Susan P. Barley
Joseph A. Shubert
Peter E. Partridge
Kim E. Martin

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor
Jeff Spangler, Holley & Associates

ALSO ABSENT:

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

Michael Nicholas, property owner of 25 South Main Street was present to address Council after he received a notice of violation regarding the keeping of chickens on his property. Mr. Nicholas provided and read Council a statement on how he interpreted the Borough's Zoning Ordinance before purchasing chickens as well as how he maintains and upkeep the chickens.

After discussion, Kim E. Martin, made a motion, seconded by Edward R. Mundorf, to place any violations notices for the keeping of chickens "livestock" on hold until council can research other similar ordinances. Motion Carried.

Tyke Shubert was present to provide council an updated price for mowing. The price for mowing the yard around the office is \$25 and \$35 for mowing the field. Susan P. Barley, made a motion, seconded by Peter E. Partridge to approve the prices as presented. During discussion, Edward R. Mundorf suggested that additional quotes be obtained. Therefore, Susan P. Barley, made a motion to withdraw her original motion and added that additional quotes be obtained, seconded by Peter E. Partridge. Motion Carried.

Approval of Minutes

February 2019

The Minutes of the Regular Council Meeting held February 5, 2019, were presented to Council for their review. Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided Council with a Calls for Service and Patrol Hours Report for the month of February 2019.

Engineer's Report

Engineer Spangler updated Council on the status of the CDBG Grant. Engineer Spangler and Secretary Shaffer met with PennDOT on February 6, 2019. Due to numerous requirements that will be difficult to meet it is suggested that the Borough forgoes the project at this point. Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to withdraw the project from the CDBG project grant list. Motion Carried.

Engineer Spangler informed Council that he and Secretary Shaffer evaluated the stormwater swale on the Borough Office property. The work of regrading the swale will be scheduled with Spring Grove Borough Public Works.

Engineer Spangler updated Council on the condition of the catch basin at Friar and Robin Hood Drive. Secretary Shaffer will reach out to a contractor to have the catch basin walls stabilized.

Engineer Spangler will attend the meeting with PennDOT on March 6, 2019 regarding the proposed Dollar General Store. Additional discussion took place, however at this point no formal land development plan has been received. Engineer Spangler will provide Secretary Shaffer a synopsis of the meeting.

Solicitor's Report

None

Unfinished Business

None

New Business

April 2019 Draft Newsletter

Secretary Shaffer provided Council with a draft of the April 2019 newsletter. Multiple suggestions for additional articles were provided. Secretary Shaffer will revise and send out a final draft before printing.

Financial Statement

Period Ending February 28, 2019

Peter E. Partridge, made a motion, seconded by Edward R. Mundorf, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$ 5,300.98
PLGIT Checking Account	\$ 14,815.06
PLGIT 24- Month CD	<u>\$133,525.14</u>
Total General Fund	\$153,641.18

Highway Aid Fund

PLGIT Checking Account	\$ 8,739.33
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 15,743.90
Peoples Bank Sewer Fund	\$178,002.91
PLGIT 24- Month CD	<u>\$133,136.38</u>
Total Sewer Fund	\$326,883.19

Correspondence and Reports

Secretary's Report

Secretary Shaffer provided Council an invite for the York County Borough's Association Meeting on March 28,2019.

Secretary Shaffer provided Council a response from William Clark, Chief of Transportation with York County Planning Commission regarding the paving schedule for State Route 616. Projects for the 2021-2024 cycle are currently being evaluated.

Secretary Shaffer updated Council on the possibility of purchasing a radar speed sign. At this time, Council asked about the possibility of renting a sign from the Borough of Spring Grove. Additionally, Council will review the provided information.

Zoning & Code Officer

No permits were issued, and no code violations were reported during February 2019.

Mayor's Report

None

Committee Reports

None

Around the Table

None

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, April 2, 2019 at 7:00 P.M.

Adjournment was at 8:31 PM

Respectfully submitted, Andrew N. Shaffer, Secretary