

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
October 1, 2019**

The New Salem Borough Council met in Regular Session on Tuesday, October 1, 2019. President Rohrbaugh led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vicki M. Rohrbaugh
Harvey E. Thumma Jr
Joseph A. Shubert
Kim E. Martin
Susan P. Barley
Peter E. Partridge
Edward R. Mundorf

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor
Jeff Spangler, Holley & Associates

ALSO ABSENT:

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

Mrs. Ann Jones, Glatfelter Memorial Library, was present to thank Council for their continued support and to provide an update on services they have delivered to the residents of New Salem Borough.

Mr. Tim Beyer, President of New Salem Fire Company, asked Council to waive the permit costs for an upcoming furnace replacement project. Additionally, Mr. Beyer asked Council what reports would be needed from the Fire Company for 2020 budget discussions. Going forward, Council requested quarterly (calendar) financial reports. Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to waive permit fees for the fire company furnace replacement project. Motion Carried.

Mrs. Stephanie Mundorf, voiced her concern with regards to the proposed Dollar General Store and not informing the residents of the community on agenda items.

Approval of Minutes

September 2019

The Minutes of the Regular Council Meeting held September 10, 2019, were presented to Council for their review. Harvey E. Thumma Jr, made a motion, seconded by, Peter E. Partridge to approve the minutes as presented. Motion Carried.

West Manchester Township Police Department

Chief Snyder provided the activity report for the month of September 2019. Sergeant Jordan was present to answer any questions. Additionally, Council requested information regarding, 1) actual hours spent within New Salem Borough, 2) involvement of the department with trick or treating, and 3) does the department prepare an annual report? As previously noted, Council requested a side by side previous year to date comparison of stats.

Engineer's Report

Nothing additional at this time.

Solicitor's Report

Nothing additional at this time.

Unfinished Business

Keeping of Chickens Ordinance

Solicitor Craley provided Council a final draft of the ordinance regarding the Keeping of Chickens. Peter E. Partridge, made a motion, seconded by Edward R. Mundorf to approve the ordinance as presented. President Rohrbaugh asked for a roll call vote, voting aye, Harvey E. Thumma Jr, Joseph A. Shubert, Kim E. Martin, Peter E. Partridge, Edward R. Mundorf, voting nay, Vicki M. Rohrbaugh, Susan P. Barley. Motion Carried.

Stop Sign Relocation Ordinance

Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to approve the ordinance to alter the stop intersection per the traffic study for the intersection of Sherwood Drive and Robin Hood Drive. Motion Carried.

Dollar General Land Development Plan

Mr. Kevin McGarvey, BL Companies, presented the land development plan for the proposed Dollar General. Engineer Spangler informed Council of outstanding items that have not yet been satisfied but previously addressed. After discussion, Peter E. Partridge, made a motion, seconded by Kim E. Martin to approve the waiver request to eliminate the need for a preliminary plan. Motion carried with an abstention from Harvey E. Thumma Jr. Secondly, Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge, to conditionally approve the plan based on the applicant meeting the requirements listed below. President Rohrbaugh asked for a roll call vote, voting aye, Harvey E. Thumma Jr, Joseph A. Shubert, Kim E. Martin, Peter E. Partridge, Vicki M. Rohrbaugh, Susan P. Barley, voting nay, Edward R. Mundorf. Motion Carried.

Motion Carried.

- 1) A Stormwater Operation and Maintenance Agreement, satisfactory to the Borough Engineer, must be provided prior to plan recording. (205-40)
- 2) Issuance of a PA DOT Highway Occupancy Permit and satisfactory provisions for completion of all requirements and conditions therein.(205-24.E.22)
- 3) All facilities required by ordinance, PA DOT Highway Occupancy Permit, or to be dedicated to the Borough must be estimated and a financial security determined by the Borough Engineer shall be posted to ensure completion. (205-24.E-7)

4) Surveyor and Engineer's signature and seal and owner's notarized signature is required prior to final signature by Borough officials and recording. (205-24.B.17 & 205-24.B.27)

5) Planning Module exemption approval by PaDEP. (205-24.E.8)

6) York County Conservation District approval for erosion control plan and NPDES permit. (205-24.E.11)

7) York County Conservation District and Borough Engineer approval for final design of infiltration basin and level spreader design. (195-12)

Police Services

Secretary Shaffer provided Council with the formal proposal from York Area Regional Police Department. After discussion of the proposed options, the consensus of Council was to hold a public meeting on November 14, 2019, 7:00 PM at the New Salem Fire Company. Secretary Shaffer will provide Council a draft of the presentation in the meeting packet for November's meeting. Harvey E. Thumma Jr, made a motion, seconded by Peter E. Partridge to advertise the meeting on the website, in the newsletter, and via a Nixle advisory.

New Business

Sewer Loan Principal Payment

Edward R. Mundorf, made a motion, seconded by Kim E. Martin, to approve an additional principal payment of \$100,000 on the sewer fund general obligation note. Motion Carried.

Financial Statement

Period Ending September 30, 2019

Peter E. Partridge, made a motion, seconded by Harvey E. Thumma Jr, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$ 50,994.94
PLGIT Checking Account	<u>\$164,155.63</u>
Total General Fund	\$215,150.57

Highway Aid Fund

PLGIT Checking Account	\$ 25,360.97
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Sewer Fund

PLGIT Sewer Construction Fund	\$140,256.87
Peoples Bank Sewer Fund	<u>\$204,454.61</u>
Total Sewer Fund	\$344,711.48

Correspondence and Reports

Secretary's Report

Radar Speed Sign - Reports

Secretary Shaffer provided Council with reports from the recently installed radar speed signs. Council requested the information be provided monthly in a graph format.

Snow Removal Quotes

Secretary Shaffer provided Council with quotes for snow removal for the 2019-2020 season. Providing bids were, Hersh Concepts, Forbes Services, and Rudacille's with an apparent low bid from Hersh Concepts. Kim E. Martin, made a motion, seconded by Peter E. Partridge, to approve the bid from Hersh Concepts. Motion Carried.

Zoning & Code Officer

Nothing to report from the month of September.

Mayor's Report

Nothing additional at this time

Committee Reports

None

Around the Table

Nothing additional at this time

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, October 8, 2019 at 7:00 P.M.

Adjournment was at 9:36 PM

Respectfully submitted, Andrew N. Shaffer, Secretary