

**MINUTES OF NEW SALEM BOROUGH
COUNCIL MEETING
September 1, 2020**

The New Salem Borough Council met in Regular Session on Tuesday, September 1, 2020. President Mundorf led those in attendance with a Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Edward R. Mundorf
Kim E. Martin
Harvey E. Thumma Jr
William Baldauf
Cecilia Harvey
Susan P. Barley
Peter E. Partridge

ALSO PRESENT:

Andrew N. Shaffer, Secretary
D. Michael Craley, Solicitor
Clarence R Lloyd, Mayor
Jeff Spangler, Holley & Associates
John McLucas, Zoning Officer

ALSO ABSENT:

BOROUGH COUNCIL ABSENT:

Public Comment / Visitors

No additional public comment at this time.

Approval of Minutes

August 2020

The Minutes of the Regular Council Meeting held August 4, 2020 were presented to Council for their review. Susan P. Barley, made a motion, seconded by, Peter E. Partridge to approve the minutes as presented. Motion Carried.

Police Report

No report was available.

Engineer's Report

Engineer Spangler provided Council a summary and cost estimate for the proposed Sherwood Forest Curb Replacement. The estimated section covered the North side of Robinhood Drive from Sherwood Drive to Little John Drive at a cost of \$77,400. Council discussed phasing the curb replacement into sections. Council asked Secretary Shaffer to prepare a borrowing base calculation to determine the highest debt level the Borough could entertain. That amount will be used to determine the length of curb replacement.

Solicitor's Report

Nothing additional at this time.

Unfinished Business

Sewer Billing Services

Secretary Shaffer provided a draft of a Service Agreement for billing services to be provided by Spring Grove Borough. Peter E. Partridge, made a motion, seconded by Susan P. Barley, authorizing Secretary Shaffer to provide York Water Company a 90-day notice of termination letter. Motion Carried. Additionally, Peter E. Partridge, made a motion, seconded by Susan P. Barley, to authorize Solicitor Craley to prepare a draft intermunicipal agreement. Motion Carried.

Forry Street Traffic Concerns

Mayor Lloyd reported that the Fire Company does not wish to pursue any traffic calming measures at this point. The consensus of Council was to remove the item from future agendas.

Dollar General Traffic Concerns

Secretary Shaffer reported that public works employees installed permanent “No Parking” signs along Robinhood Drive. A clarification was also provided regarding the size of the delivery vehicles allowed. The land development plan allows a WB50 (42.5-foot trailer and a 7.5-foot cab).

New Business

Nothing additional at this time.

Financial Statement

Period Ending August 31, 2020

Peter E. Partridge, made a motion, seconded by Susan P. Barley, to approve the financial statement as presented. Motion Carried.

General Fund

Peoples Bank Savings Account	\$128,725.21
PLGIT Checking Account	<u>\$146,387.41</u>
Total General Fund	\$275,112.62

Highway Aid Fund

PLGIT Checking Account	\$ 39,876.07
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Sewer Fund

PLGIT Sewer Construction Fund	\$ 11,362.49
Peoples Bank Sewer Fund	<u>\$207,685.03</u>
Total Sewer Fund	\$219,047.52

Correspondence and Reports

Secretary's Report

Radar Speed Signs

Secretary Shaffer reported that the radar speed signs were recently relocated and a report was therefore not available.

2021 Budget Calendar

Secretary Shaffer provided a calendar of dates regarding the 2021 budget review and adopting. Secretary Shaffer questioned Council's interest in performing a recreation project for facilities within the Borough. Secretary Shaffer will develop a preliminary layout of improvements on Borough owned property.

2020-2021 Snow Removal Services

Secretary Shaffer asked for approval to obtain quotes for snow removal services. Susan P. Barley, made a motion, seconded by Peter E. Partridge, to authorize Secretary Shaffer to request snow removal quotes. Motion Carried.

Zoning & Code Officer

Zoning Officer McLucas provided reports for the month of August.

Mayor's Report

Mayor Lloyd reported that the Fire Company is interested in purchasing the electronic message board. The Fire Company is requesting funds from Borough Council for the purchase. At this time, Council would like more information on the benefit before allocating funds.

Committee Reports

None

Around the Table

Nothing additional at this time.

Hearing no further business, the meeting was adjourned at 8:22 PM until the next Council Meeting on October 6, 2020 at 7:00 P.M.

Respectfully submitted, Andrew N. Shaffer, Secretary